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SEP 17 2018

AUG 29 2018

Mr. Michael Zacks, Director
Office of the Employer Adviser
505 University Avenue, 20th Floor
Toronto, ON M5G 2P1

Dear Mr. Zacks: *Michael*

The purpose of this letter is to express my wish to continue the existing Memorandum of Understanding (MOU) between the Minister of Labour and the Director of the Office of the Employer Adviser (OEA). The Agencies & Appointments Directive (AAD) requires that MOUs be affirmed when there is a change of Minister or agency head.

The existing MOU, signed in 2011 and affirmed in 2014, formalizes the accountability relationship between the Minister and the OEA. It establishes a mutual commitment to a cooperative working relationship and information exchange, within a framework that recognizes the independence of the agency.

If you are in agreement with continuing the existing MOU, please sign and date a copy of this letter and return it to the attention of Ms. Ayumi Bailly, Director of Corporate Services. Ms. Bailly may be reached at 416-212-7821, should you or your staff have any questions.

In the coming months, the ministry may contact you to engage in a review of the MOU, as it is a best practice that ministries and agencies review the MOU at least every five years to ensure it is current and reflects the expectations of both the Minister and the head of the agency.

Sincerely,

Laurie Scott
Laurie Scott
Minister of Labour

c: Ms. Sophie Dennis, Deputy Minister of Labour

Michael Zacks
Michael Zacks, Director
Sept 102 / 18
Date

Laurie Scott
Hon. Laurie Scott, Minister
Aug 29 / 2018
Date